

## CHAPTER 2

### AUTHORIZED PATRONS

#### Part A - Scope of Section

##### 2-100 General

This section lists the individuals, organizations, and activities entitled to commissary privileges, except in foreign countries when prohibited **by** treaty or other international agreements, and sets forth instructions regarding the identification of authorized patrons.

#### Part B - Patrons

##### 2-101 List of Patrons

Commissary privileges are authorized for the classes of individuals, organizations, and activities specified in paragraph 2-101.1 through 2-101.19 below. The primary consideration in authorizing commissary privileges to individuals is the compensation status of the member, or in the case of dependents, the sponsor's compensation status. The intent of patronage is to provide an income effect benefit through savings on food and household items necessary to subsist and maintain the household of the military member and family for the inclusive period of compensated duty. The primary consideration in authorizing commissary privileges to organizations or other activities is the compensation status of the beneficiary of the organizational or activity support.

##### 2-101.1 Uniformed Personnel

This includes all uniformed personnel, as defined in section 1-201.4, above.

##### 2-101.2 Retired Personnel

This includes all retired personnel, as defined in section 1-201.10, above.

##### 2-101.3 Fleet Reserve Personnel

This includes enlisted personnel transferred to the Fleet Reserve of the Navy and the Fleet Marine Corps Reserve, after 16 or more years of active service. (These personnel are equivalent to Army and Air Force retired enlisted personnel.)

##### 2-101.4 Surviving Spouse and Dependents

This pertains to surviving spouse, as defined in section 1-201.7 and the dependents of the following **personnel**, as defined in sections 1-201.6, 1-201.8, and 1-201.9, below:

- a. Uniformed personnel, as defined in section 1-201.4, who died while on active duty.
- b. Retired personnel as defined in section 1-201.10, above.
- c. Members of the Fleet Reserve and Fleet Marine Corps Reserve.

d. Members of the Reserve components, as defined in paragraph 1-201.5, above, who died while on or traveling to or from the place at which the member is to perform or has performed active **duty**, including active duty for training and inactive duty training (regardless of the period of such duty) such as drills. (section 308 reference (e))

e. Personnel of all Reserve components retired with pay under Chapters 67, 367, 571 and 867 (reference (f)).

f. Members of the Reserve components who would have been entitled to retired pay at age 60, and who elected to participate in the Survivor Benefit Plan before attaining that age. Privileges become effective on the deceased member's 60th birthday.

g. Personnel of the emergency officers' retired lists of the Army, Navy, Air Force, and Marine Corps who have been retired under P.L. 85-857 (reference (g)).

h. Officers and crews of vessels, light keepers, and depot keepers of the former Lighthouse Service.

i. Veterans separated under honorable conditions who are eligible for compensation due to 100 percent (total) service-connected disability, as determined by the Veterans' Administration or one of the Military Services (reference (g)).

j. Recipients of the Medal of Honor.

#### 2-101.5 Military Personnel of Foreign Nations

This pertains to officers and enlisted personnel of the Military Services of foreign nations on active duty, as follows:

a. When on duty with U.S. Military Services under competent orders issued by the U.S. Army, Navy, Air Force, or Marine Corps.

b. When assigned military attache duties in the United States and designated on reciprocal agreements with the U.S. State Department.

c. In overseas areas when determined by the major overseas commander or commandant that the granting of such privileges is in the best interest of the United States, and that such persons directly participate in activities or functions of the United States military mission.

d. Excluded are officers and enlisted personnel of foreign nations, retired, on leave in the United States, or attending United States schools, who are not under orders issued by the U.S. Army, Navy, Air Force, or Marine Corps.

#### 2-101.6 Official Organizations and Activities of the Military Services

This applies to official organizations and other resale activities of the U.S. Military Services (except concessionaires) that are operated for uniformed personnel on active duty. Sales to organizations may be on a charge sales basis with billings payable in cash equivalent at least monthly. Sales to appropriated funded organizations are encouraged when it is economically beneficial to the U.S. Government.

#### 2-101.7 Non-DoD Government Departments or Agencies in Overseas Areas

In the interest of Federal Government economy, commissary sales to **non-DoD** Federal Government departments or agencies in overseas locations will be authorized according to DoD Directive 4000.19 (reference (g)). This support will be authorized when the support can be furnished without unduly impairing the service to authorized DoD patrons. Sales to the extent warranted will be on a reimbursable basis as discussed in section 4-601. Recurring support requirements shall be formalized in negotiated interdepartment or interagency agreements under the authority of the local commanding officer. Service support agreements shall be coordinated with the appropriate commissary command headquarters to ensure resources are available/programmed prior to final approval. The following categories of support may be authorized:

a. Organizational Support. Bulk sales to a designated official for use by the agency or department.

b. Individual Support. Individual U.S. employees who were hired in the Continental United States (CONUS) under transportation agreements of a **non-DoD** Federal department or agency and their dependents (as defined in section 1-201.6) assigned overseas may be authorized to buy in military commissaries. Appropriate identification credentials shall be issued in accordance with DoD Instruction 1000.13 (reference (i)).

#### 2-101.8. Hospitalized Veterans

This includes veterans discharged under honorable conditions from the U.S. uniformed services (as defined in Section 1-201.3) when hospitalized where commissary facilities are available. (Does not include veterans discharged under honorable conditions receiving outpatient treatment.) (See Sections 4621e, 7603, and 9621e, reference (f)).

#### 2-101.9 Totally Disabled Veterans

This applies to veterans discharged under honorable conditions from the uniformed services of the United States who are eligible for compensation due to 100 percent (total) service-connected disability, as determined by the Veterans Administration or one of the Military Services (reference (h)).

#### 2-101.10 Civilian Employees of the U.S. Government Stationed Outside of the United States

Commissary privileges shall be authorized to all DoD civilian employees (and dependents of their household) who were hired in the CONUS under a transportation agreement for employment in overseas locations, where commissaries are available. Overseas military commanders or Secretaries of Military Departments may extend commissary privileges to civilian employees of other U.S. Government departments or agencies through official support agreements. (See section 2-101.7.)

#### 2-101.11 Civilian Employees of the Military Services Within the United States

Privileges may be extended to civilian employees of the Military Services when specifically authorized by the Secretary of the Department concerned, and when it is impractical for the civilian employee to procure such commissary supplies from civilian agencies without impairing the efficient operations of the installation. Privileges shall not be extended to civilian employees of

the Military Services who do not reside within the military installation. Privileges shall not include the purchase of tobacco products in those states, including the District of Columbia, that impose a tax on such products.

#### 2-101.12 American National Red Cross Personnel

a. Within the United States. Privileges may be extended to all uniformed and nonuniformed, full-time, **paid, professional**, and headquarters staff personnel of the Red Cross who are assigned to duty with the Military Services by the Red Cross, and who reside within a military installation in the United States. Section 2-101.11 regarding civilian employees of the Military Services applies.

b. Outside the United States. Privileges may be extended to all uniformed and nonuniformed, full-time, paid, professional headquarters staff personnel and to uniformed, full-time paid, secretarial and clerical workers of the Red Cross, who are U.S. citizens and assigned to duty overseas with the Military Services by the Red Cross. Extension of such privileges will be determined by the major overseas commanders or commandants when it is within their capability and without detriment to their ability to fulfill the military mission.

#### 2-101.13 Retired Civilian Employees of the U.S. Coast Guard

This applies to retired civilian employees of the Coast Guard who, on June 30, 1939, were serving as officers or crew on Lighthouse Service vessels, light keepers, or depot keepers of the former Lighthouse Service, and who, after June 30, 1939, and at the time of retirement, were civilian employees of the Coast Guard serving as lighthouse keepers or on board lightships or other Coast Guard vessels.

#### 2-101.14 United Service Organization (USO)

a. When it is within the capability of the major overseas commander or commandant, and without detriment to the ability to fulfill the military mission, commissary privileges may be extended to USO clubs and agencies to purchase subsistence supplies for use in the club snack bars, which support active duty military members and their families. .

b. In overseas **areas**, privileges may be extended to **USO** area executives) USO executive directors, and assistant executive directors who are U.S. citizens and assigned duties overseas when it is within the capability of the overseas commanders, and when it is without detriment to their ability to fulfill the military mission.

#### 2-101.15 United States Nongovernmental, Nonmilitary Agencies, and Individuals in Overseas Commands

Commissary store support may be authorized in overseas commands by the Secretary of the Military Department concerned on a reimbursable basis, when such agencies and individuals are serving the U.S. Armed Forces exclusively, and when it has been determined that the granting of the privilege would be in the best interest of the United States, and when failure to grant such privileges would impair the efficient operation of the U.S. military establishment.

#### 2-101.16 Medal of Honor Recipients

This includes all recipients of the Medal of Honor.

#### 2-101.17 Dependents.

This pertains to all dependents as defined in section 1-201.6. To qualify for commissary patron privileges as a dependent, one must be a member of a household maintained by or for an authorized sponsor. In the case of a divorce, the sponsor's former spouse, and children residing with the sponsor's former spouse are not considered to be members of an authorized sponsor's household for purposes of commissary privileges, except children who reside with a former spouse meeting the requirements of paragraph **1-201.6b.** as provided for by P.L. 97-252 (reference (a)) or in cases where the Formen spouse has remarried another authorized military sponsor.

#### 2-101.18 Orphans

As defined in section 1-201.8.

#### 2-101.19 Surviving Dependent Parents

As defined in section 1-201.9.

### Part C - Identification of Patrons

#### 2-201 Positive Identification Required

Any individual who seeks to make a purchase from a commissary shall be positively identified as an authorized **patron** before entering the facility. The prescribed identification media shall be carefully checked to ensure that each individual is entitled to the privileges he or she seeks. When conditions justify, waivers to permit checking identification media at the point of sale may be granted on a case-by-case basis by the Secretary of the Military Department concerned or as specifically delegated.

#### 2-202 Types of Identification Required.

All authorized patrons of commissaries (except in overseas areas as identified below) shall be identified by an official Armed Services Identification Card or an official Uniformed Services Identification and Privilege Card in accordance with DoD Instruction 1000.13 (reference (i)). All identification shall bear the signature of the person to whom issued. The Secretary of the Military Department concerned may, at his/her discretion, prescribe for uniformed **personnel**, as defined in section 1-201.4, the military uniform as a means of identifying authorized patrons for access to commissaries located outside the United States, its territories, and possessions.

#### 2-203 Selected Reserve Identification Procedures.

Members of the Selected Reserve, as defined in Section 1-201.5, are authorized to accrue eligibility to use commissaries by reason of the performance of active duty for training (**ADT**). A member may accrue one day's commissary usage for each day of active duty for training but not to exceed 14 days total during any calendar year. The benefit may be exercised by the member or the member's authorized dependents. The following criteria/identification procedures will be used in administering the benefit.

a. Eligibility - The original copy of the reserve member's earning statement produced at the Service's accounting and finance/pay center for the period ending 31 December of the prior calendar year shall be used as the authenticating document. The number of visits to be authorized during the **current** calendar year will be equal to the actual number of days of active duty for training performed during the preceding calendar year, not to exceed 14 total visits. For initial implementation (calendar year 1987 commissary use) the unit responsible for administration of the member shall affix a standard Service overstamp or when possible the central accounting and finance center of the respective Service may include a computer printed format on the member's earnings statement. The respective Military Department shall establish a standard format consistent with the respective Service earnings statement. As a minimum, the overstamp or computer printed format shall include 14 commissary entitlement blocks with space for affixing or printing a date; a space for listing the names of authorized dependents; a space for the name of the administrative unit; and for a signature of a unit authenticating signature. Until a centrally managed validation process is implemented by the respective Service, the reserve component administration unit **shall** validate the number of days actually performed during the period calendar year (initially calendar year 1986). If the total number of days ADT is less than 14 days the unit will "X" and date stamp (with current date) the excess number of days. The reservists and/or authorized dependents shall present this original earnings statement prior to entry into the commissary. The commissary personnel shall "X" and date stamp a block on the earnings statement for each day visited. The commissary benefit may be exercised at any military commissary.

b. Member Identification - The member shall present the original earning statement for the period ending 31 December of the preceding calendar year and a valid reserve identification, **DD Form 2 (Reserve), "Identification Card, Armed Forces (Reserve)."**

c. Dependent Identification - Dependents of a reserve member shall present the original earning statement for the period ending 31 December of the preceding calendar year and a valid photo driver's license or other similar photo identification.

d. Replacement of Lost Earnings Statement - Lost earnings statements will only be replaced if lost or destroyed under unusual circumstances and the replacement earnings statement shall authorize a reduced number of visits on a pro rata basis reflecting the month in which the loss is reported to the unit commander.

#### 2-204 Civilian Employees of the US Government Stationed Outside of the United States Identification Procedures

Civilian employees and their dependents authorized privileges at overseas installations under section 2-101.10 shall be identified by an official **DD Form 1173, "Uniformed Services Identification and Privilege Card"** as provided in paragraph **E.2.d(11)** of reference (i) (note reference (i) is being revised to authorize commissary privileges in Puerto Rico as an overseas location (see **ASCR 201.15**)). Civilian employees on official temporary duty (**TDY**) orders in overseas locations must present a copy of competent official orders indicating specific inclusive dates of official duty at the overseas installation and a certification by local command authority authorizing commissary privileges. Additionally, the TDY employee will present a separate identification creditial containing a photograph (such as state driver's license) to validate identity as listed on the orders.